

# **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

## **DEMOCRATIC SERVICES COMMITTEE**

18 December 2015

### **Report of the Head of Corporate Strategy and Democratic Services – Karen Jones**

#### **Matter for Information**

#### **Wards Affected:**

All Wards

## **ALL MEMBER ANNUAL SURVEY 2015/16**

#### **Purpose of the Report**

1. To provide Members with the results of the All Member Survey 2015/16.

#### **Background**

2. The All Member Survey was conducted between the 1st June and 7th August, 2015 and was designed to seek views on all aspects of administrative and developmental support provided to Elected Members.
3. The survey covered the core governance arrangements of the Council and asked Members to feedback their comments in relation to such areas as Scrutiny Committees, Pre-Briefings , Agenda Planning, Budget Involvement as well as the functioning of the Executive.

4. In addition, Members were also asked to comment on their own personal development and training, administrative support processes (including the provision of Council Papers via online applications) and the suitability of relevant facilities.
5. A total of 49 members out of 64 (76%) completed the survey which was conducted via the Council's corporate online consultation portal and with the assistance of Democratic Services team.
6. Research and analysis of the results data has now been undertaken and a detailed report outlining the relevant findings prepared. It is expected that the survey will assist in ensuring the continuing development of the Council's support and development of elected Members.

### **Financial Impact**

7. Actions agreed from the survey findings will need to be contained within the existing cash limit for Democratic Services.

### **Workforce Impacts**

8. It is expected that the survey findings will inform the Member development programme

### **Legal Impacts**

9. The survey assists in discharging duties set out in the Local Government Measure 2011.

### **Risk Management**

10. An assessment of risk will be carried out once the actions to be taken from the survey findings have been identified.

### **Consultation**

11. There is no requirement for external consultation under the Constitution.

### **Recommendation**

12. To consider the results of the All Member Annual Survey 2015/16.

13. To agree the priorities for action arising from the survey so as to information the priorities for Democratic Services over the remainder of the term of this administration.

### **Reason for Proposed Decision**

14. To build on progress made on modernising democratic arrangements across the Council.

### **Appendices**

15. Appendix 1 - All Member Annual Survey 2015/16.

### **List of Background Papers**

16. None.

### **Officer Contacts**

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**Please note that the full survey report will be sent out to all Members on Monday, 14 December, 2015.**